

CYNTHIA T. RUICH

EDUCATION

Doctorate of Education, 2013. The University of Arizona; Educational Leadership

Masters of Education, 2003. The University Of Arizona; Major: School Counseling and Guidance

Teacher Certification, 1999. The University of Arizona

Bachelor of Arts Degree, 1992. The University of Arizona; Major: History; Minor: Spanish

PROFESSIONAL EXPERIENCE

Adjunct Professor

University of Arizona, 2017-current

- Teaching Introduction to School Counseling

Director of Student Services

Marana Unified School District, 2013-current

Accomplishments:

- ICISF Approved instructor for Managing School Crisis
- Trained over 25 school counselors in Pima County on Managing School Crisis 2018-2019
- Reviewed district data to create reports for grant monitoring and writing purposes
- Wrote and received a TRICO Power Pack grant
- Assisted in writing and received School Climate Transformation Grant, currently Project Director for the grant
- Coordinated the ESSC grant, McKinney-Vento grant, Neglected and Delinquent, and Power Pack grant
- Facilitated training of staff members across the district in Staff Conflict Management and Problem Solving
- Presented on various topics at Local, State, and National conferences.
- Trained all MUSD counselors on the Mindsets and Behaviors, unpacked the standards, and determined when each standard would be taught within each grade level K-12
- Presented on Typical and Troubled Teen characteristics at the Summer Institute
- Trained 60+ educators on ASCA Mindsets & Behaviors, Crisis Intervention, and the ASCA Model in Guam Summer 2016

Responsibilities:

- Oversees and coordinates Marana Unified School District (MUSD) student services operations including program delivery, school counseling, McKinney-Vento services, Family Resource Center programs, grant administration, crisis management, and staff development
- Provides leadership in the development and implementation of the ASCA model at the school and district levels
- Provides individual and group supervision to school counselors, especially in regard to legal and ethical issues
- Provides leadership and assistance in the recruitment, hiring and evaluation of highly qualified and diverse professional counselors
- Applies for, oversees, and coordinates Title 1 D Neglected and Delinquent grant for at-risk youth and the McKinney-Vento grant and services

- Project Director for the School Climate Transformation Grant (oversees implementation of grant and grant personnel; 2 PBIS specialists, 6 district social workers, data integrity specialist, and program coordinator)
- Serves as the District Homeless Liaison
- Coordinates and trains the district School Counselor Crisis Team
- Keeps school staff informed on Threat Assessment and Referral Process
- Monitors and maintains compliance with State and Federal regulations and standards governing the delivery of student services
- Prepares grant applications; secures and administers grant funding for a variety of prevention programs; ensures compliance with grant reporting requirements, monitors and authorizes expenditures
- Supervises the work activities of assigned personnel; develops, schedules, and coordinates training for counselors and social workers
- Represents the District and serves on a variety of community, District, and State committees serving as the District liaison regarding crisis response efforts

Associate Principal

Coyote Trail and Estes Elementary School, Marana Unified School District 2010-2013

Accomplishments:

- Implemented PBIS, collected and reviewed PBIS data with staff, shared our schools PBIS system at various conferences and as a guest speaker at college classes
- Assisted in the creation and implementation the School Improvement Plan
- Held various mediations between staff members, parents, and students
- Reviewed school data (AIMS, ELSA's, etc.) and provided feedback to teachers to create SMART goals for the SIP and PBP plans
- Supported teachers in creating action plans for Tier III students using SMART goals
- Facilitated wrap-around meetings for Tier III students with school staff, parents/guardians, and outside agencies
- Implemented the Ben's Bell's Kindness Program at Coyote Trail
- Attended Professional Learning Community Training: Learning how to implement the PLC model effectively
- Attended inclusion training to assist with the implementation of full inclusion for our learning disabled student population

Responsibilities:

Evaluated certified and support staff

- Member of the following school teams: interview team, Child Assistance Team, Building Leadership Team, PBIS core team
- Facilitated staff meetings, 504's, IEP's, and teacher/parent conferences
- Assisted with creating and implementing safety drills
- Community liaison between various businesses and emergency services
- Member of the district PBIS team and the district safety team
- Facilitated and participated in office staff meetings to discuss budget issues, upcoming events, student/parent concerns, staff absences, and building concerns
- Served as acting administrator at various community functions: Ben's Bells Night & Orchestra concert

Elementary School Counselor K-6

Coyote Trail Elementary School, Marana Unified School District, August 2003-May, 2010

- Member of the following district teams: PBIS team and Co-lead Crisis team
- Member of the following school teams: interview team, Child Assistance Team, Building Leadership Team, PBIS core team, and crisis team
- Member of the Cadre for the Arizona Counselors Academy
- Facilitated small groups, individual counseling and provided academic, social skills, and career lessons to all grade levels
- Collaborated with staff, administrators, parents, district, and community resources
- Scored Conner's test and reviewed results with parents/guardians and teachers
- Attended parent/teacher conferences, IEP's, and 504's as needed
- Sponsored Peer Mediators
- McKinney-Vento Liaison
- Mentored elementary school counselors, practicum, and intern students from the University of Arizona
- Co-facilitated Data-Based Decision Making class for counselors
- Member of the district strategic planning committee since 2006

Elementary School Counselor K-6

Quail Run Elementary School, Marana Unified School District, March 2003-May 2003

- Facilitated small groups, individual counseling and provided career, academic, and social skills lessons to all grade levels
- Assisted in creating and implementing behavior modification plans for students with teachers and administrators
- Collaborated with all staff, parents, and community resources

Social Studies Teacher, 7th grade, Flowing Wells Junior High School, 1999-2000

American Studies Teacher, 8th grade, Flowing Wells Junior High School, 2000-2001

PROFESSIONAL AFFILIATIONS

International Critical Incident Stress Foundation (ICISF), Association for Career and Technical Education (ACTE), American School Counselor Association (ASCA), Arizona School Counseling Association (AzSCA), Southern Arizona Interagency Peer Support Team, Association for Positive Behavior Support (APBS), Arizona School Administrators Association (ASA), American Counseling Association (ACA)

AWARDS AND HONORS

Professional:

ASA Distinguished Administrator of the Year-Educational Services Division, 2017-2018

Graduate:

Outstanding Dissertation Award, as sponsored by Arizona School Administrator Association, 2014

Ora Bretall, as sponsored by Dean Marx, University of Arizona, 2010

Erasmus Circle scholar, as sponsored by Dr. Bosworth, University of Arizona, 2008-2009

COMPUTER SKILLS

- Proficient in MS Windows, WORD, EXCEL, POWER POINT; SYNERGY & GOOGLE

LANGUAGES •English and Spanish